

SCHOOL-BASED DECISION MAKING

School Name: Stopher Elementary Name

Subject of the Policy: Assignment of Students to Classes and Programs
Within the School

Policy Statement

Teachers within a grade level, working in collaboration with the principal, shall prepare assignments for current students to classes for the following school year by **July 15**. Any subsequent additions or amendments to student assignment lists shall be the responsibility of the principal.

The following will be taken into consideration when assigning students to classes and programs:

- Students' programmatic needs and interests
- Scheduling flexibility to meet individual student needs
- Master scheduling that allows for common teacher planning to meet the academic needs of students
- Goals and strategies outlined in the School Improvement Plan (SIP)
- Goals and strategies to address racial equity and/or outlined in the school racial equity plans
 - All efforts will be made to ensure that the number of students identified as Gifted and Talented as well as those included in the Advance Program reflect the diversity represented in the school.
- Scheduling that results in a class that generally reflects the diversity of the students in the school as a whole, taking into account the residential addresses and the gender of the students in the class as a whole (if all other listed considerations above have been met)
- Class-size caps (adhering to state guidelines and the Collective Bargaining Agreement)
- Parent input (if all other listed considerations have been met)

In assigning students in accordance with the above considerations, no student shall be assigned to a class or a program solely based on their age, color, disability, marital or parental status, national origin, race, gender, sexual orientation, political opinion or affiliation or religion, or any other legally protectable category.

The principal shall ensure that mailings of students' class assignments are sent one month prior to the start of school. In addition, teachers shall receive class lists one month prior to the start of school. Placements may change based on student enrollment.

Parents who wish to seek a change in the assignment of their child shall confer with the principal, who shall have the authority to make changes.

Date of First Reading: 12/10/21

Date of Second Reading: 1/21/22

Date Adopted: 1/21/2022

Date Reviewed: Signature: _____

(SBDM Council Chairperson)

