

SCHOOL-BASED DECISION MAKING

School Name: Stopher Elementary

Subject of the Policy: Principal Selection

Policy Statement

Once the superintendent has verified a vacancy, the SBDM Council will form an Interview Committee. The principal selection Interview Committee shall consist of the SBDM Council and six additional members. The SBDM Council will select two members from the Certified staff and two members from the Classified staff to serve on the Interview Committee. The Parent Teacher Association (PTA) Board of Managers will assign two parents to the Interview Committee. The outgoing principal shall not serve on the Council during the principal selection process. The superintendent or the superintendent's designee shall serve as the chair of the Council for the purpose of the hiring process and shall have voting rights during the selection process.

The Interview Committee, as established above, shall develop a survey and conduct meetings to get input from teachers, staff, parents, and community members for the development of specific criteria for the selection of a principal. The Interview Committee will develop a set of interview questions. The SBDM Council shall communicate to the school community a plan that shall include selection criteria and a timeline. The Interview Committee shall have access to the applications of all persons certified for the position. No principal who has been removed from a position in the district for cause may be considered for appointment as principal.

The Interview Committee will schedule a series of meetings to review applicants' materials, to formulate interview questions using the criteria, and to conduct the oral interviews. The Committee may request that one or more candidates return for a second interview. All interviews and discussion of candidates will be conducted in closed sessions.

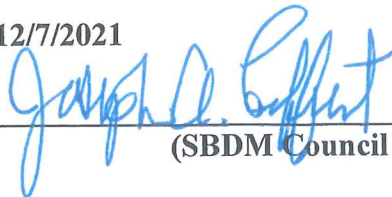
After thorough discussion and review of the candidates, the Interview Committee shall make a recommendation of its top choice to the SBDM Council. After consideration has been given to the committee's recommendation, the Council shall have the responsibility of selecting the principal for the school as mandated by KRS 160.345. The principal shall be selected on a majority vote of the membership of the Council. If the Council is unable to make a choice, the Council will ask the superintendent for other available candidates to interview or to appoint an interim principal for a period of no longer than one year. The selection of the principal shall be subject to approval by the superintendent. If the superintendent does not approve the principal selected by the Council, then the superintendent may select the principal.

Date of First Reading: 12/3/2021

Date of Second Reading: 12/7/2021

Date Adopted: 12/7/2021

Signature: _____



(SBDM Council Chairperson)